# Pulmonary and Critical Care Teaching Evaluation Sheet

**Domain: Teaching a Procedure**

Teacher: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Procedure: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Evaluator: (Circle Your Level) **­­­­­­­­­­­­­­­­­­FACULTY FELLOW**

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| **Observable Teaching Activity**  During the session, the fellow: |  | Requires Direct Prompting | Requires Occasional Reminders | Performs Independently with Zero Prompting | Models Exemplary Teaching |
| * 1. Reviews procedure with learner before beginning | Yes  No |  |  |  |  |
| *Ensures the learner has had the chance to observe the procedure done well, either by teacher modeling or a peer-reviewed instruction video. Reviews all procedure equipment with the learner. Breaks the procedure into key steps.* | | | | | |
| * 1. Establishes a supportive atmosphere for learning | Yes  No |  |  |  |  |
| *Discusses the importance of practicing well. Identifies pre-determined “stopping rules” for high-risk procedures (i.e. 2 needlestick attempts for CVC). Uses an encouraging tone and open, relaxed body language.* | | | | | |
| * 1. Observes the learner closely | Yes  No |  |  |  |  |
| *Gives verbal feedback demonstrating observation (“yes,” “that’s correct”, “I see that you are [action]”). Aware when learner is uncertain of next steps. Intervenes to prevent significant errors.* | | | | | |
| * 1. Gives technique-specific real-time feedback to the learner during the procedure | Yes  No |  |  |  |  |
| *Provides prompt and specific feedback on procedure steps that correct and enhance the performance. Selects moments for feedback during actions/times of highest procedural importance.* | | | | | |
| * 1. Maintains situational awareness during the instruction | Yes  No |  |  |  |  |
| *Prioritizes patient safety always. Recognizes signs of patient discomfort and responds appropriately. Anticipates and addresses necessary queries from other team members, family members, or the patient.* | | | | | |
| * 1. Concludes with an effective summary | Yes  No |  |  |  |  |
| *After the procedure, summarizes the during-procedure feedback and gives additional feedback on the overall performance.* | | | | | |